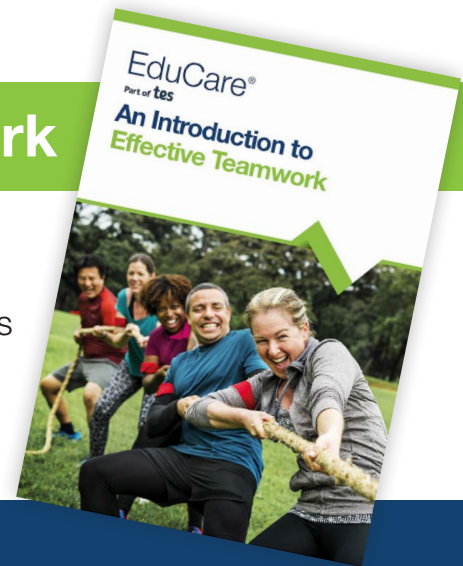


## An Introduction to Effective Teamwork

Effective teams are more innovative, make better decisions, respond better to rapid change and deliver higher quality outcomes. This course will help you understand what a team is using different models of team development, and explains how to create team spirit. It also explores setting team objectives and reviewing performance so you can be sure that your team is achieving its full potential.



### Course details

- One module with a multiple-choice questionnaire
- One CPD credit\*
- Optional narration of the course module and questionnaire for accessibility
- Personalised downloadable certificate
- 70% pass mark
- Printable module for future reference

\*1 CPD credit equals up to 1 hour of learning

### Course content

#### Team roles

- How people work as part of a team.
- A scenario to explore how people play different roles depending on the task.

#### Creating a good team spirit

- How leaders can create and maintain team spirit.

#### Models of team development

- How using models of team development can help you work within your own team.

- Belbin's team theory.
- Forming, Storming, Norming, Performing model.
- Chaotic, Formal, Mature model.

#### Setting team objectives

- Questions to consider when setting team objectives.
- Scenarios to help you establish what makes a strong team objective.

#### Team reviews

- A process to ensure productive team reviews which improve performance.

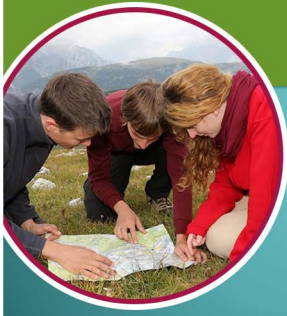


### This course is suitable for

Anyone working in or leading a team.

Contents

## Team objectives



People are often given objectives within their job function, yet very few teams ever consider setting team objectives. For teams to be effective and efficient, they need clear, shared and agreed objectives, as well as personal ones.

When setting team objectives, ask:

- What do you want to achieve?
- What resources do you need to achieve this?
- How will achieving this outcome benefit the team?
- What might stop you achieving this objective?
- How will you know you have achieved the objective?

Navigation icons: Home, Back, Forward

Contents

## Introduction

The interaction between the individuals in a team helps them achieve more than if they worked alone.

Effective teams need synergy, which has three elements. Think about your own team - how strong do you feel these elements are? Drag the sliders below to measure the strengths of your team.

	Not strong in my team	Sometimes strong in my team	Mostly strong in my team	Always strong in my team
1 A common goal or target	[Slider bar with dot at 'Mostly strong in my team']			
2 Effective communications	[Slider bar with dot at 'Sometimes strong in my team']			
3 Team spirit	[Slider bar with dot at 'Always strong in my team']			


This course starts by looking at what makes a team, then explores some well-known models and theories which complement sections about different aspects of teamworking. You'll get lots of ideas for improving the effectiveness of the team/s that you work in.

Navigation icons: Home, Back, Forward

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## Chaotic, Formal, Mature model

Click the images below to find out more.



1 Chaotic

2 Formal

3 Mature

Navigation icons: Home, Back, Forward

# Key features

- Visually engaging and highly interactive.
- Answer explanations for those who achieve the pass mark.
- Additional resources to expand learning.
- Scenarios to embed learning.

# Purchase options

1. Available as a standalone course on the EduCare website.
2. Buy as part of one of our multi-course licences. For further information, please call 01926 436212 to discuss purchase options and licences.



# Why choose us?



“ EduCare provides a clear and simple mechanism to train staff in a variety of crucial and mandatory areas. Staff numbers continue to grow and time to deliver training face to face is becoming ever scarcer due to increased legislation. ”

**Phil Wise**  
Reading Blue Coat School

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